



MEMBERSHIP APPLICATION

**PLEASE PRINT LEGIBLY & RETURN ALL 6 PAGES.  
SIGNATURES REQUIRED ON PAGES 2 & 6.**

Legal Name of Applicant: \_\_\_\_\_ (circle one) Mr. Mrs. Ms Miss Dr.

Nickname: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business Phone # \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Legal Name of Co-Applicant: \_\_\_\_\_ (circle one) Mr. Mrs. Ms Miss Dr.

Nickname: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business Phone # \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Are You Legally Married? (circle one) Yes No

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Land Line #: \_\_\_\_\_ **BEST** Contact Phone # \_\_\_\_\_ (Only one number please!)

Dependent Children

Dependent children are defined as unmarried children who have not reached their 18<sup>th</sup> birthday, or who have reached their 18<sup>th</sup> birthday and are in school or military service and are financially dependent upon the member.

1) Full Name: \_\_\_\_\_ \_\_M\_\_F Date of Birth: \_\_\_\_\_

2) Full Name: \_\_\_\_\_ \_\_M\_\_F Date of Birth: \_\_\_\_\_

3) Full Name: \_\_\_\_\_ \_\_M\_\_F Date of Birth: \_\_\_\_\_

4) Full Name: \_\_\_\_\_ \_\_M\_\_F Date of Birth: \_\_\_\_\_

5) Full Name: \_\_\_\_\_ \_\_M\_\_F Date of Birth: \_\_\_\_\_

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As an adult, have you ever been a member at Olde Forest? (circle one) Yes No If yes, why did you leave?

\_\_\_\_\_

Please list family members who have been Olde Forest Racquet Club Members at any time \_\_\_\_\_

\_\_\_\_\_

How did you hear about OFRC? \_\_\_\_\_

Type of Membership\*: \_\_\_\_ Family \_\_\_\_ Single \_\_\_\_ Senior \_\_\_\_ Adult child of current active member

\*Note: Those who are married or have dependent children must join as family members. Senior memberships are for those couples who are both 55 years or older.

**Dues will begin the day after the completed application and initiation fee are received. Membership is year-round and continuous.**

The by-laws for OFRC may be requested for review before becoming members. Should the by-laws not be requested before joining, a copy will be furnished upon approval of membership by the Board of Directors. Membership is subject to the approval of the Board of Directors. There are no provisions for refund of any portion of the membership fee after this application has been approved.

The undersigned hereby applies for one membership in the Olde Forest Racquet Club, a non-profit corporation formed under the laws of the State of North Carolina. I/we affirm that all information on the application is true. I/we agree to abide by all by-laws and all terms and conditions as amended from time to time. I/we hereby release and hold harmless the Olde Forest Racquet Club and any of their agents or representatives from and against any and all claims and liability and cause of action at law for loss, damage, or injury (including death) to persons and/or property which would or could be based on the qualification of the instructor/coach or the adequacy of the supervisor, facilities, or equipment used in association with the Club.

Applicant's Signature: \_\_\_\_\_ Initiation fee in the amount of \$\_\_\_\_\_ enclosed.

Co-Applicant's Signature: \_\_\_\_\_

Business Office Use: Certificate# \_\_\_\_\_ Date received \_\_\_\_\_

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Please read and sign acknowledgement of Club Rules and Regulations at bottom of page 6.

ACCOUNT STATEMENTS, LATE FEES AND OTHER CHARGES

Olde Forest bills on a quarterly system for dues unless the monthly draft or yearly pre-paid options are chosen. All charges posted to your account will result in a statement that is mailed on the first of the following month. If you receive a statement, the balance is due on the 15<sup>th</sup> of that month. If you disagree with a charge, you should call Stacey Higgins, the Club Manager (M-F 9:00 – 5:00) to discuss. Ignoring the charge or writing a note disputing the charge will not get it removed.

Monthly charges to your account include pool guest fees, tennis guest fees, indoor court fees, tennis lessons and clinics, purchases in the Pro Shop and socials.

**Yearly Prepaid Accounts** – Family or Senior members who choose to pay yearly dues in advance will receive a \$50 credit. If there are no monthly charges to your account, no statement is generated. If monthly charges are made to your account, you will receive a statement and the balance is due on the 15<sup>th</sup> of that month. \*\*

**Monthly Drafted Accounts** – If you choose to have a checking account drafted monthly for dues and there are no other monthly charges, a statement will not be generated. **Note that the draft is for dues only.** If monthly charges other than dues are made to your account, you will receive a statement and the balance is due on the 15<sup>th</sup> of that month. \*\*

**Quarterly Dues Accounts** – For those who pay dues quarterly, you will receive a statement in January, April, July and October for quarterly dues. Monthly charges made to your account, may result in a statement in other months. For all statements, including dues, the balance is due on the 15<sup>th</sup> of that month. \*\*

**Card Processing Fees**- Processing fees apply when paying by credit or debit card.

**\*\*Application of Fees\*\*** – Failure to pay any portion of your statement by the 15<sup>th</sup> of the month will result in your membership account being delinquent. The six steps for delinquent accounts are as follows:

- 1) A past due stamp is applied to the second statement.
- 2) If payment is not received by the 15<sup>th</sup> of the second month, a \$35 late fee is applied.
- 3) A pre-suspension letter is sent with the third statement.
- 4) At that month’s board meeting, the board may vote to suspend the account for non-payment. **An account can be suspended for non-payment for any outstanding charges, even if dues are paid.**
- 5) After suspension, accounts can still be brought up to date by paying the entire outstanding balance plus a \$50 reactivation fee. If the balance is not paid by the board meeting that month, the board members may vote to expel the account from the club. Expulsion is permanent and reactivation is not permitted.
- 6) Expelled accounts are sent to Prince-Parker & Assoc., Inc. for collection.

As stated in the by-laws, members may request to go inactive at any time. Notice of such inactivation cannot be implied by non-payment, but must be stated in writing to the Club and cannot be retroactive. Furthermore, it is understood that failure to use the Club does not relieve one from the obligation to make payments at the times and in the amount set forth in the by-laws. Members are held responsible for any dues, charges, fines, etc. that they incur up to the date in which the Club receives written notification of the intention to inactivate the membership.

Approval for inactivation must be granted by the Board of Directors before being processed. All approvals by the Board are based on the account of said inactivating member having a zero balance. Olde Forest Racquet Club reserves the right to pursue any indebtedness owed to the Club including the turning over of all account information to a collection agency and, if necessary, through legal action. Should this occur, you will be charged with any reasonable attorney’s fees, collection fees, and court costs incurred in the collection of this debt.

## OFRC CLUB GUEST POLICIES

The Guest Rules are designed to protect the members so that those who do not pay dues do not cause overcrowding on the tennis courts or at the pool. For that reason, guests may only visit TWO(2) TIMES PER MONTH. All members must work together to ensure that the Club remains a private, member-only club and that the facilities remain available exclusively for members. All children and adult members are expected to follow the guest rules and parents may be held responsible for their children's actions.

1. Local guests may only visit TWO(2) times per month *unless the guest is a grandchild (18 years & younger) of an Olde Forest grandparent*. Olde Forest grandparents may bring and chaperone their grandchildren to the Club unlimited times with no guest fee. The grandparents should register guests in at the Check-in Desk.
2. All guests must be accompanied by a member and shall be registered prior to using the Club facilities.
3. Guests who live within 25 miles according to Google Maps and/or Alamance County will be considered local.
4. Charges for local guests are \$5.00 per person. Failure to register a guest will result in a \$10 charge to the member's account. Repeat offenses will result in fines of \$25 and may result in suspension from the Club.
5. **\*\*Holiday Guest Charges\*\* \$10.00 per local guest on the actual holiday (Memorial Day, Independence Day & Labor Day)**
6. Out of Town Guests may visit for six days without charge, as long as they are pre-registered with the Club prior to using the facilities. Out of town guests staying longer than six days will be charged \$10.00 per week for families and \$5.00 per week for singles.
7. Single Adult Members may be accompanied by their date at any time without charge.
8. The Board, Club Manager or Tennis Director may restrict guests from using the facility at their discretion.
9. **Babysitters** : A babysitter is considered to be an INDIVIDUAL who is privately employed by a member to watch and care for a member's child in the absence of the parents. Babysitters will be allowed to accompany a child member at no cost; however, babysitters may not use the club at any other time. *Families with two or more children under the age of five are allowed one babysitter in addition to a parent*. Babysitters who abuse this policy will not be allowed to attend the club in any capacity.

### OTHER CLUB POLICIES:

1. Members and guests may be removed from the facilities for non-compliance of Club policies and rules or if the member/guest actions are deemed offensive, abusive, or threatening. Members are responsible for the conduct of their guests.
2. Olde Forest is a **NON-SMOKING** facility. This includes the entire property. Smoking is not allowed in parking lots or anywhere on the grounds. Electronic cigarettes and vaping devices may not be used on the premises.
3. Member children remain the responsibility of parents while at the Club.
4. Pets are not allowed at the Club.
5. Proper attire is required for each area of the Club. No cheeky or thong bathing suits. No bathing suits will be allowed in the lounge or on the tennis courts. Shirts and shoes must be worn on all tennis courts, including the practice court. (see Tennis Policies for additional details)
6. Bicycles, skate boards and all wheeled vehicles are not allowed on the sidewalks. Bikes should be placed in bike racks, skate boards, lacrosse sticks and all other sporting equipment may be left in the lounge.
7. No parking is permitted in the emergency lane next to the Pro Shop.
8. Member children must comply with State rules & regulations while on premises (i.e. no smoking, drinking, etc)

## POOL POLICIES

Pool rules and policies have been established to protect the health, safety, and enjoyment of all members of Olde Forest Racquet Club. Therefore, it is essential that the total membership and their guest familiarize themselves with, and adhere to, the rules. Members are also requested to assist with the governing of the rules by notifying the pool staff, in a discreet manner, of infractions (especially regarding the guest policy) of others.

*The lifeguards are hired by the Club to enforce Club rules. Therefore, lifeguards are the authority on the pool deck, and their authority shall not be refused or questioned by any member or guest. All comments concerning lifeguards shall be addressed rationally with the Club Manager. Additional comments should be addressed in writing to the swim committee. Guests who do not follow the directions of the lifeguards will be banned from the Club, and members who do not follow the directions of the lifeguards may be suspended or expelled from the Club (Bylaws: Article 10; Section 1.)*

1. All members and their guests must check-in prior to using the facility.
2. The pool will only be used when a lifeguard is on duty during scheduled hours.
3. Health regulations require that all swimmers take a soap shower before entering the pool.
4. No one shall use the pool during contagious or infectious diseases (i.e. bad cold, poison ivy, open wounds, etc.)
5. Smoking/vaping is not permitted anywhere on OFRC property.
6. No glass items are allowed including beverage containers. All items must be non-breakable.
7. General protective discipline shall be enforced including: no running; no pushing or shoving of other bathers into the pool; no dunking of other swimmers; no "horseplay;" no sitting on the shoulders of other swimmers.
  - a. Water games, splash balls, floats, and swim noodles will only be allowed during non-crowded times at the discretion of the pool management. Floats must be transparent as to not block the view of the lifeguards. (pinks, blues, greens, etc. are OK); No Mermaid tails (flippers are OK as long as they do not bind together the ankles and knees of the swimmer)
  - b. Alligator tag is not allowed. The diving/slide area will be open at all times.
  - c. Tennis balls, Footballs, Frisbees, and other hard objects will not be allowed in the pool at any time.
  - d. Parents/babysitters must be in the water with children who cannot swim without the assistance of a floatation device.
8. Diving area and sliding board rules:
  - a. No swimming in front of diving boards or slides.
  - b. Only one person allowed on the diving board or slide at a time.
  - c. No backwards sliding on the slides.
  - d. No diving to the side of the boards.
  - e. No double bouncing on the diving boards.
  - f. No hanging from the sides of the diving boards or on the sides of the diving well.
  - g. All swimmers must exit the diving well as quickly as possible.
  - h. Divers and sliders must wait until the diving area is clear before entering the pool.
  - i. Non-swimmers are restricted to the shallow water. To qualify for deep water, a person may be required to pass a swimming test. No floatation devices allowed in diving well.
9. Members are expected to place their trash in waste containers after eating.
10. Food is not permitted beyond the red line. Gum is not allowed in or around the pool.
11. The responsibility of parents and guardians who accompany children to the pool continues while the children are on the property. This includes the pool decking, bathrooms, hallways, and lounge and playground. Lifeguards are employed for the safety and welfare of everyone, but they are not expected to be babysitters.
12. 10/13 rule: All children under 10 must be accompanied at all times by someone at least 13 years old.
13. Non-toilet trained children are not allowed in the main pool at any time without specially designed swim diapers which are available for purchase at the gate. (The pool will close for ALL if an accident occurs!).
14. During pool breaks
  - a. All members and guests, except those 18 years or older, must immediately exit the pool when breaks are called & remain behind the red line for the duration of the break.
  - b. Children six (6) and under (not in diapers) may accompany their parents in the pool, but must be "in the arms" of their parents at all times. Children over six are not allowed to enter the pool during pool breaks.
15. Baby Pool Rules:
  - a. Non-toilet trained children must wear a swim diaper.
  - b. As the baby pool is not staffed by a lifeguard, all children using the pool must be accompanied and supervised at all times by a responsible person over the age of sixteen.
  - c. No children over the age of four (5) are allowed in the baby pool.
16. Diapers must be carried off the facilities and may not be discarded in trashcans around the pool or in the restrooms.
17. No loitering in the restrooms.
18. A lap lane will be provided upon request of an adult and should be used solely for lap swimming. At the lifeguard's discretion, there may occasionally be times when the pool is too crowded for lap swimming to be practical.
19. The pool may close at the discretion of the Club Manager for inclement weather or necessary maintenance.

## OLDE FOREST TENNIS & PICKLEBALL POLICIES

Registration of any court is required prior to use. Members may not walk onto a court without a reservation and a specific court assignment.

Remember the “3 C’s” 1)Court Reserve 2)Call or 3)Come in to book your court.

Olde Forest offers a free, online court booking system called Court Reserve.

Login information can be obtained through the pro shop 336-449-7121.

Reservations will not be accepted by email, text or personal cell phone calls to employees.

1. All members and guests must check-in prior to using the facilities. If the guest fee is not paid prior to play, the member who booked the court will be charged.
2. Proper tennis attire is required at all times including shirts, shorts, sweatshirts and pants, socks and smooth soled tennis shoes. No flip flops/bathing suits. Shirts must be worn at all times. No cut off shirts or shorts.
3. Members may reserve a court no more than 3 days in advance.
4. **Please observe proper tennis etiquette. When going to the courts do not walk or stand behind players. Please enter and leave the court by the gate nearest the court assigned. Do not cross over or behind a court while a game is in progress.**
5. Juniors are encouraged to use the courts during hours when adults are at work. Persons over 18 years of age shall have priority on the courts on Saturdays, Sundays, holidays and after 5:00pm on weekdays. Junior players are not required to yield if playing on a court with one or more adults.
6. Persons not playing tennis are not allowed on the courts. Unattended children are not allowed around the courts. Please try to keep children quiet if they are in attendance.
7. Profanity, unsportsmanlike conduct, or excessive noise is not permitted on the tennis courts.
8. Play will not be permitted on courts which are too wet, too dry or when the surface is being reworked, as determined by Club staff.
9. If open courts are available, courts #1 and #6 may be reserved for ball machine use.
10. The warm up backboard is first come first served. No “Wall Ball” permitted. No flip flops/bathing suits. Proper clothing, tennis shoes and racquet are required for legitimate tennis play.
11. Any questions or comments concerning the courts should be directed to the Racquet Sports Committee or tennis staff.
12. **Court maintenance will occur between 12 noon and 2:00pm and 5:30pm to 6:00pm. The soft courts will not be playable during these times.**
13. (2) **Pickleball** courts are located next to the indoor facility on the hard courts. Reservations are required using the online court system or by calling or coming in the office. All of the same courtesy rules apply. Proper attire must be worn, no bathing suits, no bare feet or flips fops. Rules of play are located on the fence. Courtesy paddles and balls can be loaned out through the office.

### Outdoor Court Hours

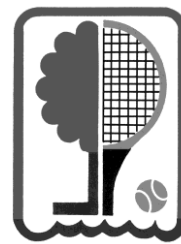
#### September-May

9:00am-10:00pm

### Summer Outdoor Court Hours

#### June, July & August

8:30am-10:00pm



### Olde Forest Teaching and Instruction Policy:

The Olde Forest Teaching and Instruction Policy is intended to cover any and all instruction and teaching taking place at Olde Forest Racquet Club including, but not limited to: tennis, pickle ball, swimming, diving, fitness or any individual lessons or instruction and group lessons or instruction.

Only individuals employed by the club or approved by the Board of Directors, Club Manager or Racquet Sports Director may teach or give instruction. Private or group lessons by any persons other than those with approval are prohibited. Failure to abide by this policy will result in punitive action up to and including club membership termination and permanent removal from the club property.

Members are always welcomed at the facility to instruct their own children or grandchildren.

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**Court Cancellation Policies:**

**Policy A:**

- Reservations on *Court Reserve* can NOT be made in one (1) name only. Exception: ball machine usage, single player, example: serving. Two (2) names are required for singles, four (4) names are required for doubles.
- A player's name can NOT appear on more than one (1) reservation per time slot.

**Policy B:** Concerning NON-cancellation of reserved, but UNUSED tennis courts:

- INDOOR reservations (unlimited package, walk-on) need to be cancelled two (2) hours before reserved time slot to not incur a cancellation fee.
- OUTDOOR reservations need to be cancelled two (2) hours before reserved time slot to not incur a cancellation fee.
- A cancellation fee will NOT incur, in case outdoor courts are unused due to inclement weather.
- Cancellation fee of \$20 per person/name on the court reservation applies, if NO cancellation occurs or cancellation occurs less than two (2) hours before the start of the reservation.
- Each member/non-member on an un-cancelled court reservation resulting in an unused tennis court will receive one (1) warning before the cancellation fee applies.

As approved by the Racquet Sports Committee and the Olde Forest Board of Directors

I/We have read and understand all Club policies.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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