



Dear Prospective Member;

2018

The Staff and Board of Directors are delighted that you have expressed interest in joining the Olde Forest Racquet Club. Olde Forest has been a year-round, member-owned, private tennis and swim club in Elon for forty-six years. Our casual, family oriented environment combined with our well-maintained facilities, beautiful grounds and professional staff is what makes OFRC the best value in the area.

I have had the privilege of meeting countless adults who spent their childhoods growing up at Olde Forest. The #1 thing they share with me is how much they love this place and how some of the best times of their lives were spent right here at Olde Forest. My hope is that you will find yourself at home here, meet fabulous friends and spend many years creating wonderful memories of your own.

Please call or come by for a tour of our facilities and meet our friendly staff. We look forward to hearing from you soon!

Sincerely,
Stacey Higgins
Club Manager
Olde Forest Racquet Club

Memberships are year-round and involve a one-time, non-refundable Initiation Fee payable with the application.

2018 OFRC Initiation Fees		
	Normally	Current
Family	\$1,200	\$600
Senior - both must be over age 55	\$900	\$450
Single - unmarried adult with no dependents	\$600	\$300

Membership dues cover unlimited use of the pool and outdoor tennis courts.

2018 OFRC Dues			
	Quarterly	Monthly	Yearly
Family & Senior	\$288	\$96	\$1,152
Single	\$213	\$71	\$852

Our standard billing cycle for dues is quarterly in January, April, July and October, payable by cash, check, credit card or your bank's online bill pay. If you wish to have dues billed monthly, a draft of your checking account is required. Family and Senior members who choose to pay for a year in advance (cash, check or online bill pay only) will receive a \$50 credit (\$1,152 - \$50 = \$1,102).



MEMBERSHIP APPLICATION

**PLEASE PRINT LEGIBLY & RETURN ALL 6 PAGES.
SIGNATURES REQUIRED ON PAGES 2 & 6.**

Legal Name of Applicant: _____ (circle one) Mr. Mrs. Ms Miss Dr.

Nickname: _____ Date of Birth: _____

Email address: _____

Employer: _____ Occupation: _____

Business Phone # _____ Cell Phone #: _____

Legal Name of Co-Applicant: _____ (circle one) Mr. Mrs. Ms Miss Dr.

Nickname: _____ Date of Birth: _____

Email address: _____

Employer: _____ Occupation: _____

Business Phone # _____ Cell Phone #: _____

Are You Legally Married? (circle one) Yes No

Home Address: _____ City: _____ Zip: _____

Land Line #: _____ **BEST** Contact Phone # _____ (Only one number please!)

Dependent Children

Dependent children are defined as unmarried children who have not reached their 18th birthday, or who have reached their 18th birthday and are in school or military service and are financially dependent upon the member.

1) Full Name: _____ M ___ F Date of Birth: _____

2) Full Name: _____ M ___ F Date of Birth: _____

3) Full Name: _____ M ___ F Date of Birth: _____

4) Full Name: _____ M ___ F Date of Birth: _____

5) Full Name: _____ M ___ F Date of Birth: _____



As an adult, have you ever been a member at Olde Forest? (circle one) Yes No If yes, why did you leave?

Please list family members who have been Olde Forest Racquet Club Members at any time _____

How did you hear about OFRC? _____

Type of Membership*: ____ Family ____ Single ____ Senior ____ Adult child of current active member

*Note: Those who are married or have dependent children must join as family members. Senior memberships are for those couples who are both 55 years or older.

Membership must be maintained for one calendar year from the date below. Dues will begin the day after the completed application and initiation fee are received.

The by-laws for OFRC may be requested for review before becoming members. Should the by-laws not be requested before joining, a copy will be furnished upon approval of membership by the Board of Directors. Membership is subject to the approval of the Board of Directors. There are no provisions for refund of any portion of the membership fee after this application has been approved.

The undersigned hereby applies for one membership in the Olde Forest Racquet Club, a non-profit corporation formed under the laws of the State of North Carolina. I/we affirm that all information on the application is true. I/we agree to abide by all by-laws and all terms and conditions as amended from time to time. I/we hereby release and hold harmless the Olde Forest Racquet Club and any of their agents or representatives from and against any and all claims and liability and cause of action at law for loss, damage, or injury (including death) to persons and/or property which would or could be based on the qualification of the instructor/coach or the adequacy of the supervisor, facilities, or equipment used in association with the Club.

Applicant's Signature: _____ Initiation fee in the amount of \$_____ enclosed.

Co-Applicant's Signature: _____

Business Office Use: Certificate# _____ Date received _____

Please read and sign acknowledgement of Club Rules and Regulations at bottom of page 6.

ACCOUNT STATEMENTS, LATE FEES AND OTHER CHARGES

Olde Forest bills on a quarterly system for dues unless the monthly draft or yearly pre-paid options are chosen. All charges posted to your account will result in a statement that is mailed on the first of the following month. If you receive a statement, the balance is due on the 15th of that month. If you disagree with a charge, you should call Stacey Higgins, the Club Manager (M-F 9:00 – 5:00) to discuss. Ignoring the charge or writing a note disputing the charge will not get it removed.

Monthly charges to your account include pool guest fees, tennis guest fees, indoor court fees, tennis lessons and clinics, purchases in the Pro Shop and socials.

Yearly Prepaid Accounts – Family members who choose to pay yearly dues in advance will receive a \$50 credit. If there are no monthly charges to your account, no statement is generated. If monthly charges are made to your account, you will receive a statement and the balance is due on the 15th of that month. **

Monthly Drafted Accounts – If you choose to have a checking account drafted monthly for dues and there are no other monthly charges, a statement will not be generated. **Note that the draft is for dues only.** If monthly charges are made to your account, you will receive a statement and the balance is due on the 15th of that month. **

Quarterly Dues Accounts – For those who pay dues quarterly, you will receive a statement in January, April, July and October for quarterly dues. Monthly charges made to your account, may result in a statement in other months. For all statements, including dues, the balance is due on the 15th of that month. **

****Application of Fees**** – Failure to pay any portion of your statement by the 15th of the month will result in your membership account being delinquent. The six steps for delinquent accounts are as follows:

- 1) A past due stamp is applied to the second statement.
- 2) If payment is not received by the 15th of the second month, a \$35 late fee is applied.
- 3) A pre-suspension letter is sent with the third statement.
- 4) At that month's board meeting, the board will vote to suspend the account for non-payment. **An account can be suspended for non payment for any outstanding charges, even if dues are paid.**
- 5) After suspension, accounts can still be brought up to date by paying the entire outstanding balance plus a \$50 reactivation fee. If the balance is not paid by the board meeting that month, the board members will vote to expel the account from the club. Expulsion is permanent and reactivation is not permitted.
- 6) Expelled accounts are sent to Prince-Parker & Assoc., Inc. for collection.

As stated in the by-laws, members may request to go inactive or resign from the Club at any time after the first, full calendar year of membership. Notice of such resignation or inactivity cannot be implied by non-payment, but must be stated in writing to the Club and cannot be retroactive. Furthermore, it is understood that failure to use the Club does not relieve one from the obligation to make payments at the times and in the amount set forth in the by-laws. Members are held responsible for any dues, charges, fines, etc. that they incur up to the date in which the Club receives written notification of going inactive or resigning. Approval for going inactive or resigning must be granted by the Board of Directors before being processed. All approvals by the Board are based on the account of said resigning/inactive member having a zero balance. Olde Forest Racquet Club reserves the right to pursue any indebtedness owed to the Club including the turning over of all account information to a collection agency and, if necessary, through legal action. Should this occur, you will be charged with any reasonable attorney's fees, collection fees, and court costs incurred in the collection of this debt.

OFRC GUEST POLICIES

Guest rules are designed to protect the members so that those who do not pay dues do not cause overcrowding on the tennis courts or at the pool. For that reason, guests may only visit **TWO TIMES PER MONTH**. All members must work together to ensure that the Club remains a private, member-only Club and that the facilities remain available exclusively for members. Certain times of the year, overcrowding is expected on the courts and at the pool. (Memorial Day, July 4th, etc). Using the facility during non-peak hours is an option you may want to consider.

All children and adult members are expected to follow the guest rules and parents may be held responsible for their children's actions.

1. Local guests may only visit **two** times per month *unless the guest is a grandchild (18 years & younger) of an Olde Forest grandparent*. Olde Forest grandparents may bring and chaperone their in-town grandchildren to the Club unlimited times during the summer with no guest fee. Grandparents should register guests in at the pool check-in desk or Pro Shop.
2. All guests must be accompanied by a member and shall be registered prior to using the Club facilities.
3. Guests who live within 25 miles according to Google Maps will be considered local.
4. Charges for local guests are \$5.00 per person.
5. Failure to register a guest will result in a \$10 charge to the member's account. Repeat offenses will result in fines of \$25 and may result in suspension from the Club.
6. Out of town guests may visit for six days without charge, as long as they are pre-registered with the Club prior to using the facilities. Out of town guests staying longer than six days will be charged \$10.00 per week for families and \$5.00 per week for singles.
7. Single adult members may be accompanied by their date at any time without charge.
8. The Board, Club Manager or Tennis Director may restrict guests from using the facility at their discretion.
9. **Babysitters** : A babysitter is considered to be an INDIVIDUAL who is privately employed by a member to watch and care for a member's child in the absence of the parents. Babysitters will be allowed to accompany a child member at no cost; however, babysitters may not use the club at any other time. *Families with two or more children under the age of five are allowed one babysitter in addition to a parent*. Babysitters who abuse this policy will not be allowed to attend the club in any capacity.

OTHER CLUB POLICIES:

1. Members and guests may be removed from the facilities for non-compliance of Club policies and rules or if the member/guest actions are deemed offensive, abusive, or threatening. Members are responsible for the conduct of their guests.
2. Olde Forest is a **NON-SMOKING/VAPING** facility. This includes the entire property. Smoking is not allowed in parking lots or anywhere on the grounds. Electronic cigarettes and vaping devices may not be used on the premises.
3. Member children remain the responsibility of parents while at the Club.
4. Pets are not allowed at the Club.
5. Proper attire is required for each area of the Club. No bathing suits will be allowed in the lounge or on the tennis courts. Shirts and shoes must be worn on all tennis courts, including the practice court.
6. Bicycles, skate boards and all wheeled vehicles are not allowed on the sidewalks. Bikes should be placed in bike racks, skate boards, lacrosse sticks and all other sporting equipment may be left in the lounge.
7. No parking is permitted in the emergency lane next to the Pro Shop.
8. Member children must comply with State rules & regulations while on premises (i.e. no smoking, drinking, etc)

POOL POLICIES

Pool rules and policies have been established to protect the health, safety, and enjoyment of all members of Olde Forest Racquet Club. Therefore, it is essential that the total membership and their guest familiarize themselves with, and adhere to, the rules. Members are also requested to assist with the governing of the rules by notifying the pool staff, in a discreet manner, of infractions (especially regarding the guest policy) of others.

The lifeguards are hired by the Club to enforce Club rules. Therefore, lifeguards are the authority on the pool deck, and their authority shall not be refused or questioned by any member or guest. All comments concerning lifeguards shall be addressed rationally with the Club Manager. Additional comments should be addressed in writing to the swim committee. Guests who do not follow the directions of the lifeguards will be banned from the Club, and members who do not follow the directions of the lifeguards may be suspended or expelled from the Club (Bylaws: Article 10; Section 1.)

1. All members and their guests must check-in prior to using the facility.
2. The pool will only be used when a lifeguard is on duty during scheduled hours.
3. Health regulations require that all swimmers take a soap shower before entering the pool.
4. No one shall use the pool during contagious or infectious diseases (i.e. bad cold, poison ivy, open wounds, etc.)
5. Smoking/vaping is not permitted anywhere on OFRC property.
6. No glass items are allowed including beverage containers. All items must be non-breakable.
7. General protective discipline shall be enforced including: no running; no pushing or shoving of other bathers into the pool; no dunking of other swimmers; no "horseplay;" no sitting on the shoulders of other swimmers.
 - a. Water games, splash balls, floats, and swim noodles will only be allowed during non-crowded times at the discretion of the pool management. Floats must be transparent as to not block the view of the lifeguards. (pinks, blues, greens, etc. are OK); No Mermaid tails (flippers are OK as long as they do not bind together the ankles and knees of the swimmer)
 - b. Alligator tag is not allowed. The diving/slide area will be open at all times.
 - c. Tennis balls, Footballs, Frisbees, and other hard objects will not be allowed in the pool at any time.
 - d. Parents/babysitters must be in the water with children who cannot swim without the assistance of a floatation device.
8. Diving area and sliding board rules:
 - a. No swimming in front of diving boards or slides.
 - b. Only one person allowed on the diving board or slide at a time.
 - c. No backwards sliding on the slides.
 - d. No diving to the side of the boards.
 - e. No double bouncing on the diving boards.
 - f. No hanging from the sides of the diving boards or on the sides of the diving well.
 - g. All swimmers must exit the diving well as quickly as possible.
 - h. Divers and sliders must wait until the diving area is clear before entering the pool.
 - i. Non-swimmers are restricted to the shallow water. To qualify for deep water, a person may be required to pass a swimming test. No floatation devices allowed in diving well.
9. Members are expected to place their trash in waste containers after eating.
10. Food is not permitted beyond the red line. Gum is not allowed in or around the pool.
11. The responsibility of parents and guardians who accompany children to the pool continues while the children are on the property. This includes the pool decking, bathrooms, hallways, and lounge and playground. Lifeguards are employed for the safety and welfare of everyone, but they are not expected to be babysitters.
12. 10/13 rule: All children under 10 must be accompanied at all times by someone at least 13 years old.
13. Non-toilet trained children are not allowed in the main pool at any time without specially designed swim diapers which are available for purchase at the gate. (The pool will close for ALL if an accident occurs!).
14. During pool breaks
 - a. All members and guests, except those 18 years or older, must immediately exit the pool when breaks are called & remain behind the red line for the duration of the break.
 - b. Children six (6) and under (not in diapers) may accompany their parents in the pool, but must be "in the arms" of their parents at all times. Children over six are not allowed to enter the pool during pool breaks.
15. Baby Pool Rules:
 - a. Non-toilet trained children must wear a swim diaper.
 - b. As the baby pool is not staffed by a lifeguard, all children using the pool must be accompanied and supervised at all times by a responsible person over the age of sixteen.
 - c. No children over the age of four (4) are allowed in the baby pool.
16. Diapers must be carried off the facilities and may not be discarded in trashcans around the pool or in the restrooms.
17. No loitering in the restrooms.
18. A lap lane will be provided upon request of an adult and should be used solely for lap swimming. At the lifeguard's discretion, there may occasionally be times when the pool is too crowded for lap swimming to be practical.
19. The pool may close at the discretion of the Club Manager for inclement weather or necessary maintenance.

TENNIS POLICIES

**Please call the pro shop 336-449-7121 or walk in to reserve courts
No email or text reservations accepted**

1. All members and guests must sign-in prior to using the facilities.
2. Proper tennis attire is required at all times including shirts, shorts, sweatshirts and pants, socks and smooth soled tennis shoes. No flip flops/bathing suits. Shirts must be worn at all times. No cut off shirts or shorts.
3. Members may reserve a court 24 hours in advance by calling the Club.
4. **Please observe proper tennis etiquette. When going to the courts do not walk or stand behind players. Please enter and leave the court by the gate nearest the court assigned. Do not cross over or behind a court while a game is in progress.**
5. Juniors are encouraged to use the courts during hours when adults are at work. Persons over 18 years of age shall have priority on the courts on Saturdays, Sundays, holidays and after 5:00pm on weekdays. Junior players are not required to yield if playing on a court with one or more adults.
6. Persons not playing tennis are not allowed on the courts. Unattended children are not allowed around the courts. Please try to keep children quiet if they are in attendance.
7. Profanity, unsportsmanlike conduct, or excessive noise is not permitted on the tennis courts.
8. Play will not be permitted on courts which are too wet, too dry or when the surface is being reworked, as determined by Club staff.
9. If open courts are available, courts #1 and #6 may be reserved for ball machine use.
10. The warm up backboard is first come first served. No "Wall Ball" permitted. No flip flops/bathing suits. Proper clothing, tennis shoes and racquet are required for legitimate tennis play.
11. Any questions or comments concerning the tennis courts should be directed to the tennis committee or tennis staff.
12. **Court maintenance will occur between 12 noon and 2:00pm and 5:30pm to 6:00pm. The soft courts will not be playable during these times.**

Outdoor Court Hours
September-May
9:00am-10:00pm

Summer Outdoor Court Hours
June, July & August
8:30am-10:00pm

I/We have read and understand all Club policies.

Applicant's Signature: _____ Date: _____

Co-Applicant's Signature: _____ Date: _____